

**Azad Govt. of the State of Jammu & Kashmir**  
**(Directorate General Population Welfare)**  
**Muzaffarabad**

**Invitation for Bids**

Sealed bids are invited for procurement of Bulk Medicines during the financial year 2021-22, which will be received up to **13.04.2022 (Wednesday)** at 1200 Hrs in the office chamber of the Secretary Population Welfare, GoAJK Block No. 6, New Secretariat, Chatter, Muzaffarabad and will be opened on the same day at 12:30 Hrs in the presence of Bidders or their authorized representatives who choose to attend the meeting of bid opening.

1. Bidding shall be conducted through **Single Stage - Two Envelopes bidding procedure of AJK Public Procurement Rules, 2017**. The envelopes shall be marked as **"TECHNICAL PROPOSAL"** and **"FINANCIAL PROPOSAL"** in bold and legible letters. Financial Proposal of bids found technically non-responsive shall be returned un-opened to the respective bidders.
2. For supply of Pharmaceuticals all manufactures/authorized importers and authorized distributors can participate.
3. Bid Security (CDR) @ 2% of total bid value in the name of DDO Directorate General of Population Welfare AJK Muzaffarabad, must be accompanied with the Technical bid in sealed envelope. Cheques shall not be acceptable and shall render the documents non-responsive.
4. Bids shall remain valid up to **30<sup>th</sup> June 2022**.
5. A complete set of Bidding document including detail specifications, Quantity, terms & Conditions can be obtained up to **13.04.2022 (Wednesday)** on or before 12:00 hrs on submission of written request and may obtain soft copy through email (populationwelfareajk@yahoo.com) upon Payment of Rs. 3000/- (Rupees Three thousand) (Nonrefundable) to be deposited in government treasury Account No 101, SBP, Muzaffarabad as Bidding documents fee. Bidding documents may be obtained by email or direct from the office of the Director General of Population Welfare AJK, House No. B-70 Upper Chatter Housing Scheme, Muzaffarabad.
6. All taxes/duties levied by GoAJK will be charged from the bills as under rules.
7. All bids should be submitted in Tape Binding duly sealed. All documents should contain proper page marking, attached in sequence should have signatures of authorized person. Moreover, signing and stamping of each page of bidding documents/form are mandatory.
8. Soft copy of quoted rates must be attached with **"FINANCIAL PROPOSAL"** in the shape of CD or Flash Drive in same sealed envelope in which financial proposal is sealed.
9. For any further information please contact on Ph.# 05822-921225 and Fax No. 05822-921621 or email during office hours.

**Note:** The procurement shall be governed by the AJK Public Procurement Rules, 2017. In case of any complain or difficulty, the complain can be emailed to Secretary Population Welfare Department on [pwdajkl@gmail.com](mailto:pwdajkl@gmail.com) or phone 05822-921470.

**Director General**  
Population Welfare AJK  
House No B.70 Upper, Chatter  
Housing Scheme Muzaffarabad  
Ph#05822-921225